

CENTER FOR THE ADVANCEMENT AND STUDY OF INTERNATIONAL EDUCATION

CASIE Research Fellows Application and Instructions

CASIE accepts applications two times per year. All applications must be postmarked by May 12 and arrive at CASIE by May 15 for consideration for the fall term and postmarked by August 11 and arrive at CASIE by August 15 for the winter term. Applicants should plan mail date accordingly. Applications are reviewed and final selections decided by CASIE board and staff members. Applications are judged on the quality and significance of the application. Successful applicants will be notified no later than eight weeks after the application deadline.

A completed application includes:

- A completed and signed application
- Curriculum vitae
- Official transcript from your graduate and undergraduate institutions
- Research plan including (five pages double-spaced maximum):
 1. Overview of research question
 2. What you propose to do and its significance
 3. How the research relates to the goals of CASIE
 4. Anticipated timetable
 5. Proposed budget (including travel expenses to/from CASIE)
 6. Plans for further research and publication
- Two samples of your written work
- Two letters of recommendation (One must be from mentor)

Send application via mail to the address below. No email attachments will be accepted.

CASIE Fellowship Program
2890 North Fulton Drive
Atlanta, Georgia 30305



Research Fellowship Application

Name: _____
Last First Middle

Date of Birth: _____ / _____ / _____
Month/Day/Year

Date available to start: _____ / _____ / _____

Permanent Contact Information

Address: _____

Email address: _____

Phone: _____

Current Contact Information (if different from permanent) Until What Date? _____ / _____ / _____

Address: _____

Email address: _____

Phone: _____

Academic Information

Undergraduate Information

College/University: _____

Graduation date: _____ / _____ / _____

Degree: _____

Current Graduate Information

College/University: _____

Expected Graduation date: _____ / _____ / _____

Degree: _____

Department: _____

How did you hear about the fellowship program?

I understand and agree that The Center for the Advancement and Study of International Education (CASIE) retains the right to include published results of research resulting from the fellowship program on its website and distribute accordingly. Further, I understand that any publications produced from this research include acknowledgement that it was conducted with support from CASIE. No material that is already under copyright will be included in the fellowship project unless I have obtained and included appropriate written permission from the holder of the current copyright.

If I am selected to receive a CASIE Fellowship Award, I agree to adhere to the Fellowship Program guidelines and will fully complete the project as I have proposed in the attached documents or I will return all or part of the funds as determined by the CASIE Research Committee.

Signature: _____ Date: _____ / _____ / _____



Research Fellowship Recommendation Form MENTOR

Applicant: Please complete the top portion of this page and give it to your mentor. Each applicant must include two letters of recommendation from two separate persons familiar with your work, with one being from your mentor.

Name: _____
Last First Middle

Mentor and Recommendation Sponsor: Thank you for agreeing to be a mentor and submit a recommendation in support of this applicant for the fellowship program at CASIE. Your comments will be available only to those involved in our decision process. Please fill out the information below and submit a statement with your full and candid assessment of the applicant and address, where applicable, the following: the applicant's previous works; ability to work with databases; length of time and in what capacity you have known the applicant; and the capacity of the applicant to contribute as an active member of a community of scholars.

Note: Return this form, along with your sealed letter of recommendation, to the applicant. It will not be accepted if submitted separately.

Name: _____
Last First Middle

Title: _____

Email address: _____

Phone: _____

Signature: _____



Research Fellowship Recommendation Form

Applicant: Please complete the top portion of this page and give it to an individual who is familiar with your work. Each applicant must include two letters of recommendation from two separate persons familiar with your work.

Name: _____
Last First Middle

Recommendation Sponsor: Thank you for agreeing to submit a recommendation in support of this applicant for the fellowship program at CASIE. Your comments will be available only to those involved in our decision process. Please fill out the information below and submit a statement with your full and candid assessment of the applicant and address, where applicable, the following: the applicant's proposed project and previous works; importance of the project in its field; length of time and in what capacity you have known the applicant; and the capacity of the applicant to contribute as an active member of a community of scholars.

Note: Return this form to the applicant. It will not be accepted if submitted separately.

Name: _____
Last First Middle

Title: _____

Email address: _____

Phone: _____

Signature: _____